

COMMUNITY AND ECONOMIC DEVELOPMENT DEPARTMENT PLANNING DIVISION

P.O. Box 1609, Mammoth Lakes, CA 93546 Phone: (760) 965-3630 Fax: (760) 934-7493

Email: planning@townofmammothlakes.ca.gov Website: www.townofmammothlakes.ca.gov

LAND USE PERMIT APPLICATION FORM

- Business Hours: Monday-Thursday 8:00 am 12:00 noon, 1:00 pm 5:00 pm, Fridays By Appointment Only
- Applications are accepted by appointment only and must be complete.
- · Incomplete applications will not be accepted.

Property/Develo	pment:				
Property Address:			Assessor Pai	rcel Number _	
Name of Developm	ent:	Zon	ZoneLotTract		
Applicant/Owne	r Contact Info	rmation:			
Applicant/Agent N	ame		Property Owner (if o	different from A	Applicant)
Email Address		Phone Number	Email Address		Phone Number
Mailing Address		Mailing Address	Mailing Address		
City	State	Zip	City	State	Zip
Review Type(s):					
must sign as their r	names appear o	n the deed to the land)	legal owner(s) of the s , authorized to sign FOREGOING IS TRUE /	on behalf of th	e owner(s) (proof of
Date	Na	Name (Print) and Signature of Property Owner or Agent			
	<u> </u>				
Date ————————————————————————————————————	Na	ame (Print) and Signatu	ure of Property Owner or	Agent	
(For Staff Use Only)					
Date Received:		Permit Nun	nber:		

APPLICATION FEE WORKSHEET

*All major permits are cost accounted. If any portion of a project is cost accounted, the entire project is billed as a cost accounted project. Additionally, the applicant will be required to submit the Processing Agreement Form attachment (found here: https://www.townofmammothlakes.ca.gov/174). Only the largest deposit is required for a project with multiple cost accounted components.

	Type (check all that apply)	Code Section	Application Requirement Attachments	Fee/Deposit
		MAJOR PERMI	T FEES	
	Design Review - Major (DR)	M.C. 17.88	"Design Review"	\$2,500
	Development Agreement (DA)	M.C. 17.108	"Development Agreement"	\$10,000 (deposit)*
	General Plan Amendment (GPA)	M.C. 17.112.080	"General Plan Amendment"	\$10,000 (deposit)*
	Tentative Parcel Map (TPM)	Government Code	"Tentative Parcel Map"	\$6,000 (deposit)*
	Tentative Tract Map (TTM)	Government Code	"Tentative Tract Map"	\$6,000 (deposit)*
	Use Permit (UPA)	M.C. 17.68	"Use Permit"	\$2,500 (deposit)*
	Variance (VAR)	M.C. 17.72	"Variance"	\$6,000 (deposit)*
	Zone Code Amendment (ZCA)	M.C. 17.112	"Zone Code Amendment"	\$6,000 (deposit)*
	Zoning Amendment, District (DZA)		"Zoning Amendment, District"	\$6,000 (deposit)*
	□ Specific Plans	M.C. 17.116	"Zoning Amendment, District"	\$6,000 (deposit)*
	□ Master Plans	M.C. 17.120	"Zoning Amendment, District"	\$6,000 (deposit)*
	Concept Review (CR)	-	"Concept Review"	\$2,500 (deposit)*
	Time Extension Request	-	-	\$1,053
		MINOR PERMIT	T FEES	
	Adjustment (ADJ)	M.C. 17.76	"Adjustment"	\$1,008
	Administrative Permit (AP)	M.C. 17.84	"Administrative Permit"	\$601
	Design Review - Minor (DR)	M.C. 17.88	"Design Review"	\$1,021
	Lot Line Adjustment (LLA)	-	"Lot Line Adjustment"	\$1,046
	Time Extension Request	-	-	\$200
То	Total Application Fees/Deposit \$			

REQUIRED APPLICATION MATERIALS

All Applications Must Include:

Complete Land Use Permit Application Form
Improvement survey or improvement location certificate by registered surveyor
Vicinity Map (8 ½" x 11") indicating the application site and adjacent streets and properties within 100 feet
Written statement that describes the proposal and indicates how the application meets all applicable review criteria. See specific permit attachments.
Current title insurance commitment or preliminary title report dated within 30 days or attorney memorandum, based on abstract of title. Other forms of proof of ownership may be acceptable at the Town's discretion.
Payment of all applicable fees and Application Fee Worksheet
Processing Agreement Form (for cost accounted projects only) (Found here: https://www.townofmammothlakes.ca.gov/174)
Statement acknowledging hazardous waste and substances
Project Fact Sheet
Associated Application Requirement Attachments (Found here: https://www.townofmammothlakes.ca.gov/174)
Residential or Commercial Zoning Compliance Evaluation Form, if applicable (Commercial found here: https://www.townofmammothlakes.ca.gov/DocumentCenter/View/4567) (Residential found here: https://www.townofmammothlakes.ca.gov/DocumentCenter/View/4568)

STATEMENT ACKNOWLEDGING HAZARDOUS WASTE AND SUBSTANCES

Before a local agency accepts as complete an application for any development project which will be used by and person, the applicant shall consult the list of Hazardous Waste and Substances appropriate to the Town or County and shall submit a signed statement to the local agency indicating whether the project is located on a site which is included on the list. If the site is included on the list, the list shall be specified on the statement.

For a current listing of sites, please refer to the California Environmental Protection Agency's website:

- <u>List of Hazardous Waste and Substances sites from Department of Toxic Substances Control (DTSC)</u>
 EnviroStor database
- <u>List of Leaking Underground Storage Tank Sites from the State Water Board's GeoTracker database</u>
- <u>List of solid waste disposal sites identified by Water Board with waste constituents above hazardous waste levels outside the waste management unit (PDF).</u>
- <u>List of "active" CDO and CAO from Water Board (MS Excel, 1,453 KB).</u>
- <u>List of hazardous waste facilities subject to corrective action pursuant to Section 25187.5 of the Health and Safety Code, identified by DTSC.</u>

List of "active" CDO and CAO from Water Board (MS Excel, 1,453 KB). Data Source Definitions and Contacts:

- **CALSITES:** Department of Toxic Substances Control; Abandoned Sites Program Information System. Ben McIntosh (916) 255-2121
- S-1987, S-1988, S-1990: Facilities Reporting to the California Environmental Protection Agency; for reporting years 1987, 1988, 1989, 1990 per SARA Title S-1989 III Section III (Toxic Chemicals Release Inventory). Ken Rydbrink (916) 322-2793
- FINDS: Environmental Protection Agency (EPA); Facility Index System. User Support (800) 424-9067.
- HWIS: Department of Toxic Substances Control; Hazardous Waste Information System. Laura Sotelo (916) 323-6556
- LTANK: California State Water Resources Control Board; Leaking Underground Storage Tanks. Terry Brazell (916) 739-2399.
- SWRCB: California State Waste Resources Control Board; Waste Discharger System. Gertie Buehler (916) 657-1495.
- **SWIS:** California Integrated Waste Management Control Board. These are solid waste disposal facilities from which there is a known migration of hazardous waste. Sharon Anderson (916) 255-2465
- **AGT25:** California Air Resources Board; Dischargers of greater than 25 tons of criteria pollutants to the air. Linda Murchison (916) 322-6021.
- **A1025**: California Air Resources Board; Dischargers of less than 10 and less than 25 tons of criteria pollutants to the air. Linda Murchison (916) 322-6021.
- **UTANK:** California State Water Resources Control Board; Underground tanks reported to the SWEEPS systems. (800) 327-9337.

I have consulted the following websites/lists to determine if the subject property contains hazardous wastes or substances and is on the lists provided on the above websites.

Date	Signature
The proposed development is	$\prime \prod$ is not on the above list. If the proposed development is on one of the
above sites, please indicate which	site:

This form is designed to assist the Planning Division in evaluating the potential environmental impacts of the proposed project. Complete and accurate information will facilitate the environmental assessment and minimize requests for further information. If more space is needed for complete information, please attach a separate sheet.

ALL PROJECTS

1.	Project Name: Project Address: Assessor's Parcel Number:
2.	Existing Site Data: Area (sq. ft. or acres): Developed: Vacant: Existing zoning: Existing structures and uses on site: Approximate age of existing structures: Describe existing site access: Is the property greater than 10% slope:
3.	Existing Site Description (e.g., vegetation, drainage, existing lakes or streams, existing wetlands, easements, unusual aspects such as an old landfill, etc.):
4.	General Project Description (including: hours of operation, proposed uses, transportation improvements density bonus, housing affordability, housing concession) (attach additional sheets if necessary):
5.	Per <u>Figure 1 and Section C.2.W of the TOML 2019 General Plan</u> , is the project site located within any view corridors? If yes, please describe which view corridor.
6.	A description of any energy saving technique used in the design, construction, or ultimate operation of the project.

PROJECT BREAKDOWN

Fill out those sections below that apply to your project.

Projects With Residential Units			
Data Breakdown	Existing	Proposed	
Type(s) of use			
Total # of lots			
Size of lots			
Total # of buildings			
Total building footprint			
Total # of dwelling units			
Total # of condo units			
Total # of transient rental units			
Total # of fractional/timeshare units			
Total # of accessory dwelling units			
Total # of sleeping areas			
Total # of kitchens			
Total floor area			
Total # of building stories			
Maximum building height			
Height of other appurtenances (e.g. antennas, chimneys)			
Gross units/acre			
Net units/acre			
Lot area/unit			
Floor area ratio			
Number of wood burning appliances or fireplaces			
Total # of pellet stoves			
Parking (Covered)			
Parking (Uncovered)			
Guest parking			
Total landscaped area			

Projects With Non-Residential Units			
Data Breakdown	Existing	Proposed	
Type(s) of use			
Total # of lots			
Size of lots			
Total # of buildings			
Total building footprint			
Total # of parking spaces			
Total # of bike parking			
Total # of condo units			
Total # of fractional/timeshare units			
Total # of hotel units			
Total # of room keys (e.g. lock-offs)			
Total # of sleeping areas			
Total # of kitchens			
Total floor area			
Total # of building stories			
Maximum building height			
Height of other appurtenances (e.g. antennas, chimneys)			
Gross units/acre			
Net units/acre			
Lot area/unit			
Floor area ratio			
Ratio of non-residential floor area to residential floor area			
Total # of employees			
Square footage of retail			
Square footage of restaurant			
Square footage of warehousing			
Square footage of office			
Square footage of manufacturing			
Total landscaped area			

ENVIRONMENTAL INFORMATION:

Are any of the following items applicable to the project or its effects? Discuss below all items checked yes.

All Projects		
Environmental Information	Yes	No
Change in existing features of any hills or substantial alteration of ground contours.		
Change in scenic views or vistas from existing residential areas or public lands or roads.		
Change in pattern, scale, or character of general area of project.		
Substantial increase in waste generation.		
Site on filled land or on slope of 10% or more.		
Use or disposal of potentially hazardous materials such as toxic substances, flammables, or explosives.		
Substantial change in demand for municipal services (police, fire, water, sewage, etc.).		
Substantial increase in fossil fuel consumption (electricity, oil, natural gas, etc.).		
Proposing wood burning appliances/pellet stoves.		
Significant impact to traffic, noise, air quality or water quality.		
Are there other active or approved projects in the vicinity?		
Has an EIR or other environmental documentation been prepared for this site?		
Are there any known historical or cultural resources on the site?		

Please discuss any of the items checked yes:

Technical studies may be required as a part of the preparation of the environmental documentation for this project. Please contact the Planning Division as early as possible to determine the possible need and scope of such studies.

I certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

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Signature of Applicant	 Date	
Signature of Property Owner	Date	