

TOWN COUNCIL STAFF REPORT

Subject: Reject the bid for the Whitmore Ballfield Warning Track Project

Meeting Date: June 2, 2021

Written by: Amy Callanan, PE, Associate Engineer

RECOMMENDATION:

Staff recommends Town Council reject the one bid received for the Whitmore Ballfield Warning Track project.

BACKGROUND:

In March 2021, staff confirmed the Parks and Recreation Department and Recreation Commission consensus to move forward with the Whitmore Ballfield Warning Track project which included the removal of the existing turf at Whitmore Ball Field #3, to be replaced by a new decomposed granite warning track with a width of 15 feet and depth of 4 inches. The work also included moving approximately 640 feet of irrigation line directly infield of the new warning track.

The project was to be funded from the FY2020/21 Parks Deferred Maintenance budget.

The Engineer's estimate for the project was \$28,000.

ANALYSIS/DISCUSSION:

Staff solicited bids for the construction of the project beginning April 23, 2021. Bids were publicly opened on May 13, 2021 at 4:00 PM. One bid was received:

Spiess Construction Co., Inc.	\$36,000
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A bid review was completed and no irregularities were identified. The bid price falls more than 25% above the Engineer's estimate of \$28,000.

Following the solicitation for bids for the project but prior to bid opening, on May 5, 2021, staff has identified a need to address other required maintenance projects at the Whitmore Ballfields with similar scope and project descriptions to the Whitmore Ballfield Warning Track Project.

Given the potential increase in project scope, staff recommends that available funding and staff resources would be most efficiently utilized if dedicated to a single larger project, to be further defined for a new bid to be solicited and scheduled for construction in FY21/22-22/23.

STAFFING CONSIDERATIONS:

None

FINANCIAL CONSIDERATIONS:

The budget of \$28,000 that had previously been allocated to the project from Parks Deferred Maintenance (Machinery & Equip – Capital) can be utilized for other projects.

ENVIRONMENTAL CONSIDERATIONS:

None

LEGAL CONSIDERATIONS:

None identified at this time.