

**PLANNING AND ECONOMIC DEVELOPMENT COMMISSION DESIGN COMMITTEE  
OF MAMMOTH LAKES**

**MEETING**

**Thursday, August 24, 2016, 11:00 a.m.**

**437 Old Mammoth Road Suite R**

**CALL TO ORDER**

**ROLL CALL:**

Committee members present: Commissioners Amy Callanan and Jennifer Burrows

Staff members present: Ruth Traxler (Associate Planner), Kim Cooke (Assistant Planner)

**PUBLIC COMMENTS**

None.

**BUSINESS MATTERS**

1. Review and Approval of the minutes from the July 20, 2016, Design Committee meeting.

*Approved.*

2. Consideration of Minor Design Review (DR) 16-009 for residing of the Sherwin Villas condominium complex located at 362 Old Mammoth Road. Staff contact: Ruth Traxler, Associate Planner, (760) 965-3637.

*Ruth Traxler, Associate Planner, presented the proposed plans for the residing project and noted that the proposed color and materials comply with the Town's Design Guidelines and Color Handbook. The applicant, Mike Britton (architect), provided an overview of the proposed scope of work and identified each material as well as the location of the different materials on the structures. The Design Committee asked the applicant about lighting provided for the building identification signs. The applicant indicated that the new signs would be illuminated and that the lighting would be in compliance with the development standards in the Zoning Code. The Committee commented that the design of the new signs is acceptable and that the location of the signs should be in a location most visible to visitors. No design recommendations or alterations were made in regards to the residing project and the Commission indicated their support for approval of the application.*

3. Consideration of Sign Permit (SP) 16-014 for two monument signs to be located at the intersection of East Bear Lake Drive and Minaret Road, for identification of the entrance to the Gray Bear subdivision. Staff contact: Kimberly Cooke, Assistant Planner, (760) 965-3638.

*Kim Cooke, Assistant Planner, presented the application along with the design renderings for the proposed monument signs. Mrs. Cooke provided a summary of the review process for the signs and indicated that the Town's Engineering Division had reviewed the application and determined that an encroachment permit could be issued as requested, and that visibility at the intersection would not be impacted by the proposed monument signs. The Commission asked questions related to their role in reviewing applications similar to this one. Ruth Traxler, Associate Planner, clarified the role of the Committee in reviewing applications at Design Committee meetings. Ms. Traxler indicated that since Jennifer Burrows was new to the Committee, she would be provided a copy of the Town's Design Guidelines and staff would e-mail the Color Handbook to her.*

*The Committee commented on the design of the sign and recommended that the bear claw emblem used on the plans as well as other marketing materials, should be incorporated into the design of the sign. The Commission recommended the bear claw emblem be made of the same material as the text of the sign, but that the color should be a dark gray instead of black. The Commission indicated that the color choice for the concrete background of the sign was acceptable and that they supported approval of the application with the incorporation of the suggested design modification.*

## **ADJOURNMENT**

The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Kimberly Cooke

Assistant Planner